

The **midterm exams for the Spring Semester** of the 2022-2023 Academic Year will be conducted according to the following principles:

1. Based on the decision of the Hasan Kalyoncu University Senate dated April 3, 2023, the Spring Semester **midterm exams** will be held between **April 24-30, 2023**, in the form of online open-ended or multiple-choice exams, short exams, assignments, projects, and Learning Management System (OYS) Activities.
2. **The dates and times of the online exams will be announced by the course instructor in the class or through the OYS.** The Faculty will not announce any schedule / calendar for the **midterms**. Students are responsible for following the exams from the relevant course's OYS page and through the course instructor.
3. The computer laboratory in our faculty building will be kept open and available for use for students who do not have the necessary internet infrastructure, computers, and other equipment to participate in online exams. However, students who cannot come to campus and do not have the necessary equipment and internet infrastructure to take the exams can **apply to the faculty dean's office until April 17, 2023, at 5:00 PM.**
4. For midterm evaluations using methods such as assignments and projects, the assignment and project topics will be defined on the OYS system by the course instructor, and necessary announcements will be made in the class. Students will follow the necessary procedures through the OYS and upload their studies to the system before the assignment and project submission deadline and/or submit their assignments and projects as announced by the course instructor (Google Classroom, email, drive, etc.).
5. Evaluation criteria for all assignments and projects will be carefully reviewed and understood, and if there is any unclear matter, students should ask the course instructor.
6. In all assignments, projects, and online exams, ethical rules will be followed (**plagiarism, copying, having others complete assignments or projects**), in case of such a violation, **the regulations of the Student Discipline Directive will be applied.**
7. Announcements on university-wide or faculty elective courses, and any announcement **provided throughout the university website, the Learning Management System (OYS), and in-class and course groups will be considered as an official statement.** We kindly request our students to show the necessary sensitivity to avoid any negative consequences.
8. The course instructor is responsible for **taking all necessary precautions to ensure the healthy evaluation of midterm exams and collecting exam-related documents** (Question Form, answer key, assignment, evaluation criteria, etc.) and submitting them to the Faculty Secretary at the end of the semester.
9. I wish all our students success in their midterm exams.